

# Minutes for APC Meeting

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Wednesday, December 9, 2015

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Cindy Swanson

Attended:	Absent:
Marie Stark (Chair)	Kim Knox Lawrence
Cindy Swanson (Vice Chair)	Belinda MacKinnon
Tim Nehring	Kasia Panczyszyn
Glenn Boyette	Kim Plante
Karen Smith	
Kate Kennedy	
Miranda Schober	
Tammy (IFTA)	
Cindy Arnold (Board Liaison)	
Trent Knoles (Board Liason)	

- Approval of the minutes for November:  
Minutes were reviewed by APC members prior to the meeting and motioned for approval without edits by Kate Kennedy. Karen Smith seconded the motion and all approved. Karen Smith will forward the approved November Minutes to IFTA Inc. for posting to the website.
- Updates from subcommittees:
  - Karen Smith and Kate Kennedy gave an update on the sub-committee. Karen stated the sub-committee is working on a draft for the committee to review. Karen will have the draft to the APC by the January meeting for review and comment. The final due date is in April 2016. Glenn joined the call and said he is reviewing a 2012/13 ballot and utilizing it to work with as it is the same verbiage. Glenn asked the APC if any jurisdiction had laws /legislation against having English as the primary language. Cindy Arnold stated IFTA audits need to be written in English; however, this is only for transmission of information to other jurisdictions. It was recommended to move forward with the language and not focus on English needing to be the accepted language. If there are issues, they will come out during the comment period.
- 2015 Ballots:
  - The comment period for the ballots has ended. It appears based on the comments received, ballots 1, 3 and 4 will pass. There are a lot of comments on ballot 2; currently the vote is 15/8 vote. Some comments were questioning how current the information is and if the accounts were counted twice. Other jurisdictions indicated they wanted the information for canceled, suspended and revoked accounts. APC members will review the comments and provide feedback via email to Cindy S. and Marie. The committee will discuss the feedback during the January APC meeting.
- Topics for the workshop committee:
  - The workshop planning committee has begun meeting twice a week. They are currently brainstorming on presentation topic ideas. Cindy S. will email the APC committee a list of topics from the planning meeting for review. APC members should email Marie and Cindy S. any additional topics/presentation ideas to bring to the table at the next planning meeting. Topic ideas should be emailed to Cindy S. and Marie by Tuesday, Dec. 15<sup>th</sup>.

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- Next meeting: January 13, 2016.  
Have a Very Merry Christmas and Happy Safe New Year!